ENGLISH
FOR BUSINESS
500
Spanish
Verbs
by Andrew D. Miles

ENGLISH FOR BUSINESS

500 Spanish Business Verbs

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A

abandonar abandon, waive.

abaratar lower a price, cheapen.

abastecer supply.

abonar *1. i.v.* subscribe *2. t.v.* make a credit entry, credit *3. t.v.* pay.

abrir open.

abrir crédito open credit.

abrir libros open books.

abrir una cuenta open an account.

absorber absorb, take over.

acaparar hoard, monopolize *(AmE)*, monopolise *(BrE)*, corner.

aceptar accept.

aconsejar advise.

acopiar hoard, stockpile.

acrecentar increase.

acreditar *1.* credit, make a credit entry *2.* authorize *(AmE)*, authorise *(BrE)*, grant credentials.

activar carry forward as an asset.

actualizar *1.* update, bring up to date *2.* revalue, revaluate, restate, write up *3.* modernize *(AmE)*, modernise *(BrE)*, update *4.* readjust values according to the rate of inflation.

acumular *1.* accrue *2.* accumulate.

acuñar mint.

acusar *1.* accuse *2.* acknowledge.

acusar recibo acknowledge receipt.

adelantar *1.* advance *2.* bring forward, put forward.

adeudar *1.* owe *2.* charge, debit, make a debit entry.

adicionar add.

adiestrar train.

adjudicar *1.* award *2.* allot, assign, adjudicate.

adjuntar attach, enclose.

administrar manage, administrate, administer, direct, run.

adquirir acquire.

afectar *1.* allocate, assign *2.* affect, encumber.

afianzar secure, guarantee.

afiliar *1. t.v.* affiliate *2. t.v.* name as a member or affiliate *3. i.v.* become a member or affiliate.

aflorar register in books items that were previously concealed, launder.

aforar appraise, value, assess.

agotar *1.* deplete, use up, finish off *2.* sell out.

agremiar *1. t.v.* unionise *(BrE)*, unionize *(AmE)*, join a union or syndicate *2. p.v.* start a union or syndicate.

ahorrar save, economize *(AmE)*, economise *(BrE)*.

ajustar *1.* adjust *2.* settle.

almacenar store, stock.

alquilar *1.* hire, rent *2.* let, lease, rent, rent out.

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alzar rise, increase.

amalgamar merge, amalgamate.

amortizar *1.* depreciate *2.* pay, pay in instalments, amortize *(AmE)*, amortise *(BrE) 3.* write off *4.* redeem *5.* recover an investment.

ampliar enlarge, extend.

ampliar el capital increase capital.

ampliar el plazo extend the term.

analizar analyse.

anexar attach, annex, incorporate, add.

anotar note down, take note, write down, enter.

antedatar date back, backdate, antedate.

anticipar advance.

anticipar pagos advance payments.

anticuar age.

anualizar annualise *(BrE)*, annualize *(AmE)*.

anular cancel, void, annul, nullify.

anunciar *1.* announce *2.* advertise.

apelar appeal.

aplazar defer, postpone, adjourn.

aplicar *1.* apply *2.* appropriate, allocate.

aportar contribute.

apoyar support, back up.

apreciar *1.* appreciate, increase in price or value *2.* appraise.

aprobar *1.* approve *2.* pass.

apropiar appropriate.

aprovisionar supply, provision, stock.

apuntar note down, write down, enter.

archivar file, archive.

arquear control, count, audit.

arrastrar carry over.

arrendar *1.* hire, rent *2.* let, lease, rent, rent out.

arriesgar risk.

asalariar include in the payroll.

ascender *1. i.v.* be promoted *2. t.v.* promote.

asegurar insure, underwrite.

asentar post, register, enter, journalize *(AmE)*, journalise *(BrE)*, record, make an entry, enter into books.

asesorar counsel, advise.

asignar *1.* appropriate, allocate, allot, apportion *2.* assign *3.* appoint.

asistir *1.* attend *2.* assist, help.

asociar *1. t.v.* associate, make someone a member *2. p.v.* join, become a member.

atracar berth.

atrasar *1. i.v.* fall behind, be late in paying *2. t.v.* delay, postpone.

auditar audit

aumentar *1. t.v.* increase, raise *2. i.v.* rise.

auspiciar sponsor.

autenticar authenticate, attest.

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autentificar authenticate, attest.

automatizar automate.

autorizar authorize *(AmE)*, authorise *(BrE)*.

avalar endorse, guarantee, warrant.

avalorar appraise, assess, value.

avaluar appraise, assess, value.

avisar advise, notify.

ayudar help, aid.

B

bajar *1. t.v.* decrease, lower *2. i.v.* go down, decrease, diminish.

balancear *1.* balance *2.* offset.

bancarizar convert a cash-based payment and collection system into a bank-based system.

beneficiar benefit.

blanquear launder assets, reveal concealed assets.

bloquear *1.* block, freeze *2.* blockade.

boicotear boycott.

bonificar *1.* pay a subsidy *2.* give a discount *3.* pay a bonus.

borrar erase, delete.

C

caducar lapse, mature, expire.

calcular calculate, compute.

calificar *1.* rate *2.* mark.

cambiar change, exchange.

canalizar channel.

cancelar *1.* cancel, settle, honour *(BrE)*, honor *(AmE)*, pay off *2.* write off.

canibalizar cannibalize *(AmE)*, cannibalise *(BrE)*.

canjear *1.* barter, exchange *2.* redeem, convert.

capacitar train.

capitalizar capitalize *(AmE)*, capitalise *(BrE)*, fund, convert into capital.

captar clientes obtain clients, gain clients.

captar fondos raise funds.

cargar *1.* charge, debit *2.* load.

catalogar catalogue *(BrE)*, catalog *(AmE)*.

caucionar pledge, bond, place a bond.

centralizar centralize *(AmE)*, centralise *(BrE)*.

certificar certify, attest.

cesar *1. i.v.* stop *2. t.v.* suspend from job, dismiss.

chatear chat.

cifrar encrypt, encode.

citar *1.* make an appointment *2.* summon.

clasificar classify, rank.

clausurar close.

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coadministrar co-manage, manage jointly.

coasegurar co-insure.

cobrar *1.* collect, cash, cash in *2.* charge.

codificar *1.* codify, code *2.* encrypt, code.

cogenerar co-generate.

cogestionar manage jointly, co-manage.

coinvertir co-invest, invest jointly.

colocar invest, collocate, place.

combinar combine, compound.

comercializar market, commercialize *(AmE)*, commercialise *(BrE)*.

comerciar trade, deal, do business.

comisar confiscate

comisionar commission.

compactar compact.

compaginar lay out, arrange.

compensar *1.* compensate, indemnify *2.* compensate, offset.

competir compete.

componer *1.* compose *2.* compound

comprar buy, purchase.

comprimir *1.* compress *2.* zip.

comprobar check, audit, verify.

computar count, take into account.

comunicar communicate.

conceder award, grant.

conciliar reconcile.

condonar condone.

confiscar confiscate, seize, attach.

conformar conform.

congelar freeze.

consignar consign.

consolidar consolidate, combine, merge.

constituir constitute, incorporate, set up, form.

consumir consume.

contabilizar *1.* enter into accounts, record in accountancy books *2.* count.

contaminar pollute.

contar count.

contrabandear smuggle.

contraer contract, shrink.

contraofertar counterbid.

contratar contract, hire, recruit, take on.

contribuir contribute.

controlar control.

convenir agree.

convertir convert.

convocar summon, call, call a meeting, demonstration, strike, etc.

coordinar coordinate.

copiar copy.

cortar cut.

cosechar harvest.

costar cost.

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cotizar *1.* quote *2.* pay social security dues *3.* give a price, set a value.

cotizar en alza increase in value.

cotizar en baja decrease in value.

cotizar en bolsa be listed at the stock market.

crecer grow.

cuadrar *1.* balance, tally *2.* square.

custodiar *1.* watch, guard *2.* take into custody.

D

datar date.

deber owe.

debitar *1.* debit, make a debit entry *2.* charge.

decidir decide.

declarar declare.

decomisar seize, confiscate

deducir *1.* subtract, deduct *2.* deduce.

deflactar deflate.

deforestar deforest.

defraudar defraud.

delegar delegate.

delinear draft, draught *(BrE)*.

demandar *1.* sue *2.* demand.

denegar deny.

departamentalizar departmentalize *(AmE)*, departmentalise *(BrE)*.

depositar deposit.

depreciar depreciate.

depurar debug.

derivar derive.

desacelerar decelerate.

desahuciar evict, dispossess.

desalojar evict, dispossess.

desarrollar develop.

desasociar terminate membership of an association, society, club, etc.

descapitalizar decapitalize *(AmE)*, decapitalise *(BrE)*, reduce net worth or capital.

descargar download.

descentralizar decentralize *(AmE)*, decentralise *(BrE)*.

descifrar decrypt, decode.

descodificar decode, decrypt.

descomprimir *1.* decompress *2.* unzip.

desconectar disconnect.

descontar *1.* give a discount or rebate, discount, rebate *2.* discount documents.

descontar documentos discount documents.

desembargar release seizure, withdraw attachment order.

desembolsar outlay, disburse, pay.

desestacionalizar seasonally adjust.

desfalcar embezzle, defalcate.

desgastar wear, wear out.

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desgravar *1. t.v.* exempt from taxes *2. i.v.* be tax-deductible, allow for a tax rebate *3. t.v.* remove a lien or attachment.

desguazar break up, scrap.

designar appoint, nominate.

desinvertir divest.

deslocalizar offshore.

desmoldar strip, cast out.

desmonetizar demonetize *(AmE)*, demonetise *(BrE)*.

desnacionalizar denationalize *(AmE)*, denationalise *(BrE)*.

despachar deliver, ship.

despedir dismiss, lay off, fire, discharge.

desvalorizar *1. t.v.* devalue, devaluate *2. p.v.* depreciate, lose value.

desviar deviate.

devaluar devaluate, devalue.

devengar *1.* accrue *2.* produce, bear, yield.

devolver return, give back.

diferir defer.

digitalizar digitize *(AmE)*, digitise *(BrE)*, digitalize *(AmE)*, digitalise *(BrE)*.

diligenciar acknowledge, approve, stamp.

diluir dilute, water.

dirigir lead, direct, manage, run.

diseñar design.

disminuir diminish, decrease.

disolver dissolve.

distribuir distribute.

diversificar diversify.

documentar document, provide documentation, supply evidence.

dolarizar dollarize *(AmE)*, dollarise *(BrE)*.

domiciliar pay by banker's order, pay by direct transfer from a bank account, pay by direct debit.

donar donate, grant.

dotar assign, provide, allot.

E

economizar economize *(AmE)*, economise *(BrE)*, save.

embalar pack.

embarcar board.

embargar seize, attach, garnish, sequestrate.

embotellar bottle.

emitir issue.

emitir acciones issue shares *(BrE)*, issue stock *(AmE)*.

empeñar pawn.

emplazar summon.

emplear employ.

encuestar poll, survey.

endeudar *1. p.v.* contract a debt, go into debt *2. t.v.* get someone into debt.

endosar endorse.

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engrapar staple.

enjuiciar bring to trial.

enlazar link.

ensamblar assemble.

ensayar test.

entrenar train.

entrevistar interview.

envasar put into any type of container.

enviar deliver, send.

erosionar erode.

escalonar graduate, stagger.

escindir *1.* split *2.* spin off.

escribir write.

escriturar sign a deed.

especular speculate.

esponsorizar sponsor.

establecer establish.

estafar embezzle, defraud, swindle.

estandarizar standardize *(AmE)*, standardise *(BrE)*.

estenografiar stenograph.

estimar estimate.

estructurar structure.

estudiar study.

etiquetar label.

evadir evade.

evadir impuestos evade taxes.

evaluar evaluate, assess, appraise.

examinar examine.

exhibir exhibit, display, show.

eximir exempt.

expandir expand.

expedir *1.* dispatch, ship, deliver, forward *2.* issue.

expender sell.

expirar expire.

explotar *1.* run a business, shop, concern, etc. *2.* exploit.

exponer *1.* expose *2.* exhibit, show.

exportar export.

expropiar expropriate.

extender extend.

externalizar outsource.

extraer withdraw, extract.

extrapolar extrapolate.

F

fabricar manufacture.

facturar invoice, bill.

falsificar forge, counterfeit, falsify.

fechar date.

fiar *1.* sell on credit, sell on account *2.* trust, rely on.

fichar *1. t.v.* sign up, hire *2. i.v.* clock in, clock on *(BrE)*, punch in *(AmE) 3. i.v.* clock off, clock out *(BrE)*, punch out *(AmE) 4. i.v.* sign up, join.

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fidelizar make faithful, generate brand loyalty, make someone loyal to a brand, product, organisation, etc.

financiar finance, fund.

finiquitar settle.

firmar sign.

fletar charter, freight.

flotar float.

fluctuar fluctuate.

fomentar promote.

formalizar formalize *(AmE)*, formalise *(BrE)*, make official.

Formar *1.* form *2.* train.

funcionar function, work, run.

fundir *1. p.v.* become bankrupt *2. t.v.* provoke bankruptcy *3. t.v. & p.v.* melt.

fusionar merge, amalgamate.

G

ganar *1.* earn *2.* gain *3.* win.

garantizar *1.* guarantee, warrant *2.* guarantee, provide surety, collateralize *(AmE)*, collateralise *(BrE)*.

gastar *1. t.v.* spend *2. t.v. & p.v.* wear out.

gerenciar manage.

gestionar *1.* manage, run, administrate *2.* deal with, negotiate *3.* follow steps and procedures in order to obtain authorisations, licences, permits, subsidies, etc.

girar *1.* draw, write out, issue *2.* send a money order.

girar en descubierto overdraw.

globalizar globalize *(AmE)*, globalise *(BrE)*.

graduar graduate.

gráfico circular pie chart.

grapar staple.

gratificar *1.* gratify *2.* give a bonus payment.

gravar *1.* tax, levy *2.* encumber.

H

habilitar *1.* authorize *(AmE)*, authorise *(BrE) 2.* provide funds.

heredar inherit.

hilar spin.

hipotecar mortgage.

homologar validate, certify, homologate.

I

imponer *1.* impose *2.* tax, levy.

importar import.

imprimir print.

imputar *1.* assign, allocate, book as *2.* charge, accuse *3.* attribute.

incautar seize, attach, confiscate.

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incentivar promote, give incentive to.

incorporar *1. t.v.* incorporate *2. t.v.* hire *3. p.v.* join.

incrementar increase.

indemnizar indemnify, compensate.

indexar *1.* index *2.* update, adjust according to inflation.

industrializar industrialize *(AmE)*, industrialise *(BrE)*.

inflar inflate.

informar report, inform.

infravalorar *1.* underestimate *2.* undervalue.

ingresar *1. i.v.* enter, join *2. t.v.* deposit *3. t.v.* input, enter, introduce.

inmovilizar block.

inscribir register, inscribe, enrol.

inspeccionar inspect.

instalar install.

integrar integrate.

intercambiar exchange, interchange, swap.

interpolar interpolate.

intervenir *1.* intervene, take part *2.* subject an institution or estate to receivership.

invalidar invalidate, nullify, void.

inventariar inventory, take inventory, take stock.

invertir invest.

investigar research.

inyectar inject.

J K

jubilar pension, pension off, retire.

L

lacrar seal.

lanzar *1.* launch, release *2.* evict.

legalizar legalize *(AmE)*, legalise *(BrE)*, validate.

legar bequeath, will, devise.

liberar release, clear, free.

liberar acciones issue shares *(BrE)*, issue stock *(AmE)*.

liberar el mercado deregulate the market.

librar draw, issue.

licenciar *1. t.v.* license *2. t.v.* discharge *3. p.v.* obtain a professional degree, graduate.

licitar offer through a public tender.

liderar lead.

limitar limit.

liquidar *1.* liquidate, dissolve *2.* sell off, sell out, clear *3.* adjust, settle, pay.

liquidar salario pay salary.

liquidar sueldo pay salary.

liquidar sueldo pay salary.

liquidar cuentas settle accounts.

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M

malgastar waste.

malversar misappropriate, embezzle.

mancomunar join, pool, combine, associate.

mantener *1.* support, maintain, sustain *2.* maintain, keep.

manufacturar manufacture.

maquilar manufacture at a low-cost, cross-border factory.

matricular *1.* register, enrol *2.* obtain a professional licence.

mecanografiar type.

mercadear sell, market.

mercar trade.

mermar diminish, waste.

mezclar mix.

minusvalorar undervalue.

modernizar modernise.

monopolizar monopolize *(AmE)*, monopolise *(BrE)*.

multar fine.

multiplicar multiply.

N Ñ

nacionalizar nationalize *(AmE)*, nationalise *(BrE)*.

navegar *1.* navigate, sail *2.* surf.

negociar *1.* negotiate, deal *2.* buy and sell, deal in.

nombrar name, appoint.

nominar name, nominate.

normalizar standardize *(AmE)*, standardise *(BrE)*.

notificar notify.

numerar number.

O

ocupar *1.* employ, occupy *2.* occupy, take up place.

ofertar offer, bid.

ofrecer offer.

operar operate.

optimizar optimize *(AmE)*, optimise *(BrE)*.

ordenar order.

organizar organize *(AmE)*, organise *(BrE)*.

otorgar grant.

P

pactar agree, reach an agreement.

pagar pay.

pagar por adelantado prepay, pay in advance.

parar *1.* stop *2.* strike, go on strike.

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participar *1.* participate *2.* share.

particular *1.* private *2.* particular.

pasar a libros enter into books.

pasar aduanas clear customs.

patrocinar sponsor.

pedir order.

pensionar retire, pension.

percibir receive.

perder lose.

periodificar accrue, divide into periods.

peritar survey, appraise.

permutar barter.

personalizar customize *(AmE)*, customise *(BrE)*.

pignorar pledge, hypothecate.

planificar plan, schedule.

ponderar weight.

posdatar post-date.

poseer possess, have, own.

posicionar place.

posponer postpone.

practicar practise.

prefabricar prefabricate.

prefinanciar prefinance.

preliminar preliminary.

prendar pledge.

prescribir prescribe, lapse.

presentar *1. t.v.* present, submit *2. t.v.* introduce *3. p.v.* apply for, apply to *4. p.v.* introduce oneself.

prestar *1.* lend *2.* provide a service.

presupuestar budget.

privatizar privatize *(AmE)*, privatise *(BrE)*.

procesar *1.* process *2.* prosecute.

producir *1.* produce *2.* yield, bear.

programar *1.* program *2.* plan, schedule.

promocionar promote.

promover promote.

pronosticar forecast.

prorratear prorate, apportion.

prorrogar postpone.

protocolizar record, register.

proyectar *1.* project *2.* plan, schedule.

publicar publish, issue.

publicitar advertise.

pujar *1.* bid *2.* raise a bid, bid higher.

pulir polish.

pulsar click, press.

Q

quebrar *1. i.v.* become bankrupt, go bankrupt, fail *2. t.v.* provoke bankruptcy, make bankrupt.

querellar bring suit.

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R

racionalizar rationalize *(AmE)*, rationalise *(BrE)*.

readquirir reacquire.

reajustar readjust, adjust.

realizar *1.* realize *(AmE)*, realise *(BrE)* *2.* cash in, turn into cash.

realizar beneficios cash in benefits.

reasegurar reinsure, reassure.

rebajar reduce, rebate, lower, cut.

recapitalizar recapitalize *(AmE)*, recapitalise *(BrE)*.

recargar *1.* overcharge, surcharge *2.* overload.

recaudar collect, raise.

rechazar *1.* reject, turn down *2.* return, dishonour *(BrE)*, dishonor *(AmE)*.

rechazar un cheque return a cheque *(BrE)*, return a check *(AmE)*, dishonour a cheque *(BrE)*, dishonor a check *(AmE)*.

rechazar una moción reject a motion, defeat a motion.

recibir receive.

reciclar recycle.

reclamar claim.

reclutar recruit.

recobrar recover.

recompensar reward.

recomprar repurchase, reacquire.

reconciliar reconcile.

reconvertir restructure.

recuperar *1.* recover, redeem *2.* salvage.

redactar write, edit.

redescontar rediscount.

redituar yield, yield a profit, produce.

redondear round off.

reembolsar reimburse, refund, pay back, repay.

reenviar forward, send again.

reestructurar restructure.

reexportar reexport, re-export.

refinanciar refinance, roll over.

refinanciar refinance.

refrendar countersign, authenticate.

regatear bargain, haggle.

registrar *1. t.v.* register, record, enter *2. p.v.* enrol, register.

reglamentar regulate, establish rules.

regular regulate.

reimportar re-import.

reintegrar *1. t.v.* refund, reimburse *2. p.v.* join back, return.

reinvertir reinvest.

relevar *1.* survey *2.* replace *3.* release, exempt.

rematar auction.

remesar *1.* ship, deliver *2.* remit, send money.

remitir send, deliver.

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remunerar pay, remunerate, compensate.

rendir *1.* yield, bear, produce *2.* render, settle, report *3.* perform.

rendir cuentas *1.* settle accounts, render accounts *2.* give explanations.

rendir interés bear interest.

renegociar renegotiate.

renovar renew.

rentabilizar make profitable, maximise profits.

rentabilizar activos maximise return on assets.

rentar hire, rent, lease.

renunciar *1.* resign *2.* waive, relinquish.

reorganizar reorganize *(AmE)*, reorganise *(BrE)*.

repartir *1.* distribute, deliver *2.* distribute, apportion, allot.

reponer replace.

reposicionar reposition.

representar represent.

reprogramar reprogram.

rescatar redeem, recall, recover, rescue.

rescindir cancel, terminate, rescind, abrogate, revoke.

reservar *1.* reserve, allow *2.* book, reserve.

respaldar endorse, back, support.

restar deduct, subtract.

restringir restrict.

resultar result.

resumir summarize *(AmE)*, summarise *(BrE)*.

retener withhold.

retirar *1. p.v.* retire *2. t.v.* withdraw, recall.

retrasar delay, postpone, adjourn.

retribuir pay.

retroalimentar feed back.

reubicar relocate, redeploy.

revalorizar *1.* revaluate, increase *2.* revalue, valuate again.

revaluar revaluate, write up.

revender *1.* resell *2.* scalp.

revertir reverse, revert.

revisar examine, revise, audit.

revocar revoke, abrogate.

robotizar robotise *(BrE)*, robotize *(AmE)*.

rotar turn, rotate.

rotular label.

rubricar sign, sign and seal.

S

salariar include in the payroll, give a job with a fixed salary.

saldar *1.* settle, pay, pay off, cancel *2.* balance.

saldar cuentas settle accounts, settle up.

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salvar *1.* save, salvage *2.* authenticate changes in a document.

sanear free from an excessive debt burden, clean up.

secuestrar *1.* seize, sequester *2.* kidnap.

secundar second.

segmentar segment.

seleccionar select.

sellar stamp, seal.

señar make a down payment.

sindicalizar *1. t.v.* unionize *(AmE)*, unionise *(BrE)*, organise into a trade union *2. p.v.* unionize *(AmE)*, unionise *(BrE)*, form a trade union *3. t.v.* syndicalize *(AmE)*, syndicalise *(BrE)*.

sindicar *1. p.v.* syndicate, pool, organise into a syndicate *2. p.v.* unionize *(AmE)*, unionise *(BrE)*, form a trade union *3. t.v.* unionize *(AmE)*, unionise *(BrE)*, organise into a trade union

sinterizar sinter.

sistematizar systematize *(AmE)*, systematise *(BrE)*, automate.

sobornar bribe, pay off.

sobrecapitalizar overcapitalize *(AmE)*, overcapitalise *(BrE)*.

sobrecargar *1.* overcharge, surcharge, charge in excess *2.* overload, load in excess.

sobredepreciar overdepreciate.

sobregirar overdraw.

sobreproducir overproduce.

sobretasar value in excess, overvalue, rate in excess.

sobrevalorar value in excess, overvalue, overvalorate, write up.

sobrevaluar overvalue, grant an excessive value.

solicitar *1.* apply, apply for *2.* request.

solventar *1.* finance, pay for, fund *2.* pay, settle.

subalquilar sublet, sublease.

subarrendar sublease, sublet.

subastar auction.

subcontratar subcontract.

subordinar subordinate.

subrogar subrogate.

subscribir *1. t.v.* subscribe *2. t.v.* underwrite *3. p.v.* subscribe to a publication.

subscribir acciones subscribe shares *(BrE)*, subscribe stocks *(AmE)*, underwrite shares *(BrE)*, underwrite stocks *(AmE)*.

subvalorar undervalue, underestimate.

subvaluar undervalue.

subvencionar subsidize *(AmE)*, subsidise *(BrE)*.

sumar *1.* add, sum up *2.* amount to, add up to.

suministrar supply, purvey.

supervisar supervise.

suscribir *1. t.v.* subscribe *2. t.v.* underwrite *3. p.v.* subscribe to a publication.

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suscribir acciones subscribe shares *(BrE)*, subscribe stock *(AmE)*, underwrite shares *(BrE)*, underwrite stock *(AmE)*.

suspender *1.* suspend, interrupt *2.* remove from office temporarily.

suspender pagos stop payment.

sustituir substitute.

T

tabular tabulate, table.

taquigrafiar stenograph, shorthand, write in shorthand.

tasar assess, appraise, valuate.

telefonear telephone.

tender tend.

terminar terminate.

testar make a will or testament.

timbrar stamp, put a seal or stamp.

titularizar securitize.

tomar take.

tomar prestado borrow.

totalizar totalize *(AmE)*, totalise *(BrE)*, add up, sum up.

trabajar *1.* work *2.* operate.

traducir translate.

traficar deal, trade, traffic.

tramitar carry out procedures in order to obtain official authorisations, permits, documents, etc.

transferir transfer, pass, convey.

transferir título transfer title, pass title.

transportar *1.* transport, haul, carry *2.* carry forward, carry over

trasladar *1.* transfer, translate, move *2.* carry forward, carry over.

traspasar *1.* transfer, pass over to, turn over to *2.* carry forward, carry over.

tratar *1.* deal in, trade in *2.* deal with.

tributar pay taxes.

U

uniformalizar standardize *(AmE)*, standardise *(BrE)*.

unir join.

urbanizar develop.

usufructuar use, utilize *(AmE)*, utilise *(BrE)*.

V

valer cost, be valued at, be worth, have a price of.

validar validate.

valorar *1.* value, appraise, assess *2.* appreciate, increase in value.

valorizar *1.* appreciate, increase in value *2.* value, appraise.

valuar value, appraise, assess.

variar vary, fluctuate.

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vencer *1.* expire, lapse *2.* fall due, mature.

vender sell.

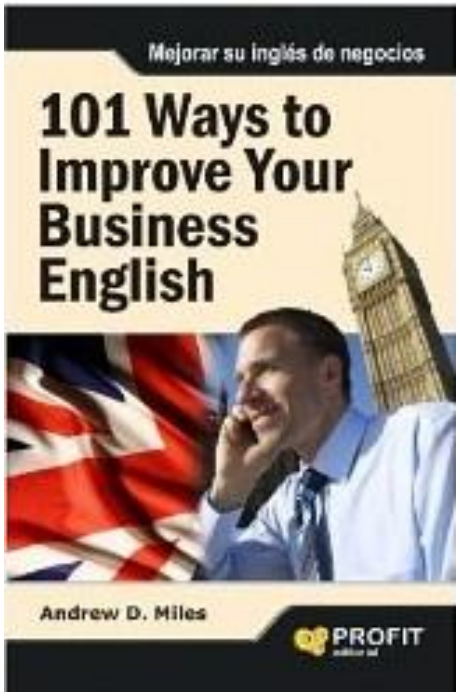
vetar veto.

vigilar watch.

vincular *1.* link *2.* bind.

W X Y Z

zonificar zone, divide into zones.



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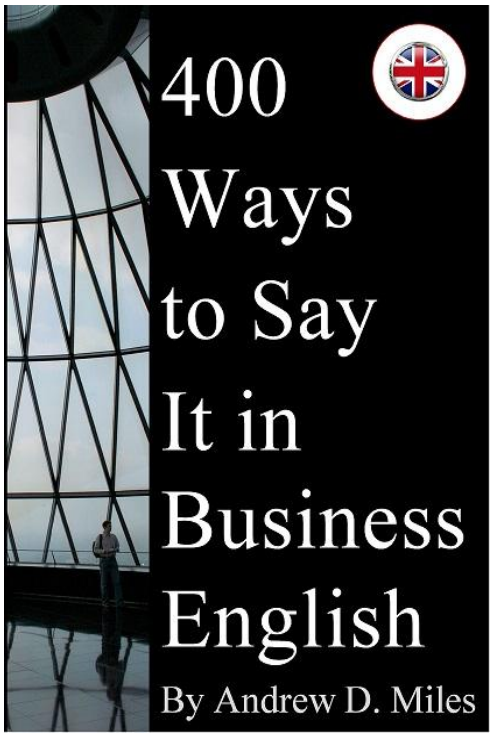
Abbreviations

BrE	British English
AmE	American English
t.v.	transitive verb
i.v.	intransitive verb
p.v.	pronominal verb

Abreviaturas

BrE	ingles británico.
AmE	inglés americano.
t.v.	verbo transitivo.
i.v.	verbo intransitivo.
p.v.	verbo pronominal.



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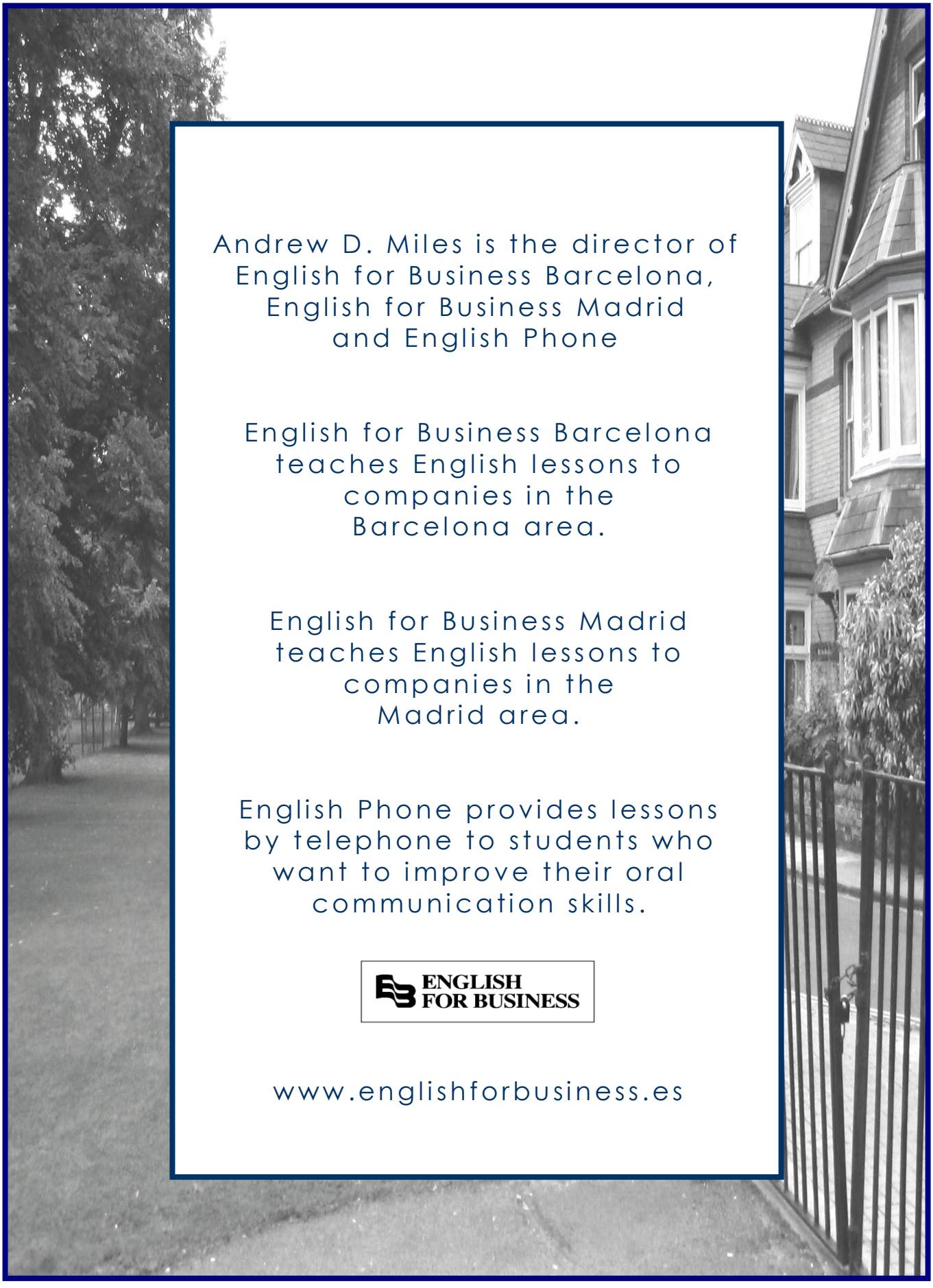

Andrew D. Miles is the director of English for Business Barcelona, English for Business Madrid and English Phone

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